



## Montgomery County Public Schools

### Virginia e-Learning Backpack Initiative

Parent/Guardian of \_\_\_\_\_,

As a 9<sup>th</sup> Grade student attending Montgomery County Public Schools, your child has the opportunity to participate in the e-Learning Backpack Initiative. Your child will be issued a Windows 8 tablet for this initiative. The Windows 8 Tablets are intended to support instruction and will be utilized to increase engagement, increase response rates, individualize instruction, provide instructional data and maximize the use of MCPS electronic resources.

A feature of the e-Learning Backpack Initiative is to allow students to take the tablet home on a daily basis. In order to take the tablet off campus, you and your child must agree to the following conditions:

1. Students are governed by the MCPS Acceptable Use Policy and the Student Code of Conduct while operating MCPS-owned technology equipment whether on MCPS property or off campus.
2. Students will be supervised and have filtered Internet access when using tablets at school. This Internet filter does not exist off campus. The tablets have Restrictions set to *limit some content* from the Internet, however this Restriction is not an Internet filter and it is the parents' responsibility to supervise students while off campus.
3. Each student is expected to bring their tablet to class every day fully charged and ready for use.
4. To gather data about the utility of the program, students may be asked to complete surveys regarding their use of the tablets and could be video-recorded during class. The recordings and data collected will only be used internally by MCPS.
5. The tablet must be used in its intended manner. Content or applications that are not intended for this program may not be added to the device.
6. The software originally installed by MCPS must remain on the tablet in usable condition.
7. The tablet is MCPS property and must be treated as a valuable object. It is never to be thrown or abused. The tablet must not be left unattended in a public place or in an unlocked car where it can be stolen. The tablet must remain in the case provided. During transport, the tablet should be carefully set in the backpack so pressure is not placed on the device.
8. If the tablet breaks or fails to work properly, it must be taken to your Media Specialist as soon as possible.
9. If disabled, lost, willfully sold, or intentionally damaged, the entire cost of the tablet (\$635) may be assessed to the parent.
10. At the conclusion of the e-Learning Backpack Initiative, the tablet and accessories must be returned to MCPS in the same condition as issued. (Replacement chargers cost \$30.)
11. Failure to return the student-issued tablet in accordance with the stated conditions may result in disciplinary action and/or prosecution for all applicable crimes to include, but not be limited to, grand larceny.
12. Failure to honor all of the conditions listed above may result in the denial of Internet and other electronic media accessibility, disciplinary action, and a recall of the student's tablet.

\_\_\_\_\_  
**Student Signature**

**Date** \_\_\_\_\_

\_\_\_\_\_  
**Parent/Guardian Signature**

**Date** \_\_\_\_\_



## Montgomery County Public Schools

### **ACCEPTABLE USE AND INTERNET SAFETY POLICY**

#### ***Grades 6 - 12***

With the permission of your parent or guardian, Montgomery County Public Schools offers you the opportunity to use the Division's network which allows access to the Internet, as well as a variety of electronic devices. We expect you to use the Internet and computer based technology while at school for educational purposes. This use is a privilege, not a right, and we may discipline you or take away your right to use the Internet and computer technology at school if you misuse this privilege. You are responsible for your own actions while you are on the Internet and are also accountable for any online activities that occur by others if you allow them to use your account.

Any communication including electronic mail or other electronic files, is subject to the Student Code of Conduct and the Acceptable Use and Internet Safety Policy, and may be monitored or read by school officials. User shall be held personally liable for the content of any electronic message they create. Downloading any file attached to an electronic message is prohibited unless the user is certain of that message's authenticity and the nature of the file.

While using technology as a student in Montgomery County Public Schools:

1. I will only use the technology and equipment in the manner for educational purposes. I understand that I may be held responsible for any or all damage incurred as a result of my negligent or inappropriate behavior.
2. While online, I will not use language, which may be offensive to other users. I will treat others with respect. The written and verbal messages I send while on the Internet will not contain profanity, obscene comments, sexually explicit material, or expressions of bigotry, racism, or hatred.
3. I will not cyberbully. "Cyberbully" means using the computer to threaten, harass, or intimidate another person. I will tell an adult if I see any cyberbullying, cyberthreats, or inappropriate activity.
4. I will not place unlawful information on the Internet, nor will I use the Internet illegally in any way that violates federal, state, or local laws or statutes. I will never falsify my identity while using the Internet.
5. I will not use the Internet for non-school related activities.
6. I will not engage in Internet activities that cause congestion on the MCPS network.
7. I will not use the Internet to buy or sell, or to attempt to buy or sell, any service or product.
8. I will not change any computer file that does not belong to me.
9. I will not use copyrighted materials or software from the Internet without permission of the author. I will cite the source where appropriate.
10. I will never knowingly give my password to others, nor will I use another person's password.
11. I will never use the Internet to send or obtain pornographic or inappropriate material or files.





## Montgomery County Public Schools

12. Except for the usual information contained in the headers of my electronic mail, I will never give out personal information such as name, address, phone number, or gender.
13. I will never knowingly circumvent, or try to circumvent, security measures on either Montgomery County Public Schools' computers or on computers at any remote site.
14. I will never attempt to gain unlawful access to another person's or organization's resources, programs, or data.
15. I will not make, or attempt to make, any malicious attempt to harm or destroy data of another user on the Internet, including the uploading, downloading, or creation of computer viruses.
16. I understand that the school system is not responsible or liable for any harm, damages or charges that result from my use of the system's technology, including loss of data, interruption of services, corruption of files or programs, purchases, hacking or other violations of this Acceptable Use Policy.
17. I will report any violations of this Acceptable Use Policy that I have knowledge of to my teacher or principal.

### **Student's Agreement**

**I have read the Acceptable Use Policy for Internet Access, as written above, and understand fully and agree to follow the principles and guidelines it contains. If I did not understand the meaning of part of it, I asked an adult to explain it to me. I agree to follow these rules at all times when at school.**

**Student Signature:** \_\_\_\_\_

### **Parent's Agreement**

**As the parent or guardian of this student, I have read the Acceptable Use Policy for Internet Access and Computer based Technology as written above. I understand that computer access at school for students of Montgomery County Public Schools is provided for educational purposes only. I understand that employees of the school system will make every reasonable effort to restrict access to all controversial material on the Internet, but I will not hold them responsible for materials my son or daughter acquires or sees as a result of the use of the Internet from school facilities. By signing this document and/or the student handbook in which this policy is contained, I give my permission to Montgomery County Public Schools for my son or daughter to use computer equipment and the Internet while on school property.**

**Parent Signature:** \_\_\_\_\_

*If I do not consent to the above rules, or I do not wish for my child to access computer equipment and the Internet, I have indicated my desire to be contacted by the school to arrange for alternative instruction for my child.*

*Parent Signature:* \_\_\_\_\_